

Board of Trustees Meeting Minutes  
Wednesday, May 30, 2012, 7:30 pm

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1. Call to Order at 7:30pm

Board present: Laura Kelly (Chair) Les Gosule (Treasurer), Ben Muscante and Joseph Yeretsian

Management present: Kiran Ruparel

2. Introduction of Board of Trustees - Chair Kelly introduced the four incumbent Trustees and welcomed Joseph Yeretsian as a Trustee for the 2012–2013 term. The appointed officers for the upcoming term will be Laura Kelly as Chair and Les Gosule as Treasurer. On behalf of all Trustees, Kelly acknowledges and thanks Joanne Farnham for all of her hard work this past year in her position as Chair.
3. Treasurer’s Report – Treasurer Gosule provided an overview of the year-to-date activity through April 30, 2012.
4. Unregistered / Abandoned Bicycles – Treasurer Gosule reminded those present that Management will be removing all unregistered bicycles on June 1<sup>st</sup>. Once removed, the unregistered bicycles will be retained for one month. Depending on the condition of the bicycles, Management and the Board of Trustees will then decide the most appropriate way to dispose of the bicycles. Several notices had previously been provided by Management regarding the required registration of resident and owner bicycles.
5. Progress report on hot water tank - Trustee Muscante provided an update on the hot water tank. The Board of Trustees are awaiting final design so that bids can be obtained. Trustees anticipate having a contractor selected by next month.
6. Summary of fitness center survey – There has been ongoing discussions of the fitness center hours. A survey had been circulated to the owners/residents last month regarding weekend access. Treasurer Gosule provided an overview of the results of that survey. Of those surveys that were returned that expressed a preference in the weekend hours of access, 61% requested that the opening and closing hours remain unchanged. Based on this feedback, the Trustees have decided that the hours of the fitness center will remain as currently scheduled – 5:30am – 9:30 pm with equipment usage restrictions after 9:00pm, 7 days a week. Chair Kelly stated that the Board of Trustees now consider all matters regarding the fitness center as closed.
7. Schedule for 2012-2013 – The schedule for the Meeting of Units Owners has been established for the upcoming year. Based on feedback provided by various unit owners and after discussion by the Board of Trustees, Chair Kelly reported that the Meeting of Unit Owners will be held every other month with the exception of the Annual Meeting, which will remain in April. Months for meetings will be July, September, November, January, March, April (Annual Meeting). The schedule of meetings will be posted on the

bulletin board and available on the Association Website. The Board of Trustees will continue to meet every month, as appropriate, to address any necessary items.

Unit owners may contact the Management Office or email the board (board@seaportcondominium.com) with any items that may arise in between scheduled meetings.

Other dates scheduled – The summer party is scheduled for Sunday August 5<sup>th</sup> and holiday party will be Monday December 31<sup>st</sup>. More detail regarding these events will be provided closer to the scheduled dates.

8. Open Comments and Discussion - A unit owner requested an update on the address sign that had been discussed at previous meetings. Chair Kelly proved an update – the Board of Trustees are adding various signage throughout the property, including the street address sign (100 Marina Drive), “*visitor parking only*” and “*handicap parking*” for the front parking area, “*keep dogs off grass*” for the areas on the Victory Road and Marina Drive, as well as “*speed limit*” signs for the parking garage. The designs will be submitted to the vender in the upcoming week. Proofs are needed to review and then the order will be place.
9. Adjournment – The meeting was adjourned at 7:45 pm

The next meeting of the Board will be held on Wednesday July 31, 2012 at 7:30 pm

Respectfully submitted,

Laura Kelly and Kiran Ruparel

**BOARD OF TRUSTEES**

Laura Kelly, Chair  
Les Gosule, Treasurer  
Joanne Farnham  
Ben Muscante  
Joseph Yeretsian