

Board of Trustees Meeting Minutes  
Wednesday, August 28, 2013 7:30 pm

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1. **Call to Order and Acceptance of Minutes** – *Chair Kelly called the meeting to order at 7:35pm.*
  - a. *Trustees present: Laura Kelly (Chair), Les Gosule (Treasurer), Joanne Farnham and Randy Monahan*  
  
*Management present: Kiran Ruparel*
  - b. *Chair Kelly reported that the Trustees had previously accepted the minutes from the June 2013 Meeting. Copies of the minutes were provided to those present (also available on the website)*
2. **Treasurer's Report** - *Treasurer Gosule provided an overview of the Seaport's financial performance for period through July 31, 2013. Copies of the statements were provided to those present. Contact management for a copy of the statements*
3. **Update on Current Projects**
  - a. *Garage / Backyard – Chair Kelly reported that the garage/backyard project was coming to a close. Final work will be completed in the upcoming weeks. The Board of Trustees is now meeting with an engineer to develop the scope document for the final phase of this project to address the garage ceiling. The Board is also reviewing the landscape proposal to replace vegetation in the backyard.*
  - b. *Chandelier – Chair Kelly reported that the contractor is expected to remove the chandelier in September to begin restoration. It may take several weeks to complete the restoration.*
4. **Other Items** – Unit Owners are requested to submit other agenda items in advance – please contact Management Office
  - a. *Financial Statements – there were follow-up questions regarding the financial statements specific to the reserve account and the line of credit.*

- b. A unit owner inquired about the specific details regarding the garage ceiling, garage clean-up and repainting of the garage floor/parking lines. After a lengthy discussion, the Trustees indicated that the current focus is on the getting bids for the ceiling repair and it is premature to discuss the specifics of the painting of the floor, etc.*
- c. There was a request to extend the fitness center hours. Chair Kelly reminded the owner that this matter was discussed with the individual during the January 2013 meeting. She reiterated that the Board of Trustees position was to support the majority opinion as expressed in a survey distributed in 2012. The majority of those that responded indicated that the current time (5:30am – 9:30pm, 7 days) was preferred*
- d. Chair Kelly announced that the summer party would be scheduled in September. An announcement will be posted when the date is selected. All are encouraged to attend.*

5. Adjournment 8:40pm

The next meeting will be held on October 30, 2013 at 7:30 pm.

**BOARD OF TRUSTEES**

Laura Kelly, Chair  
Les Gosule, Treasurer  
Joanne Farnham  
Randy Monahan  
Joseph Yeretsian